

# APPLICATION FOR EMPLOYMENT

Position Applied For: \_\_\_\_\_ Today's Date: \_\_\_\_\_

NAME: \_\_\_\_\_ Social Security #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Business Phone Number: \_\_\_\_\_

## EDUCATION

Circle the highest grade completed 1 2 3 4 5 6 7 8 9 10 11 12 Year Graduated: \_\_\_\_\_

Name and Location of High School: \_\_\_\_\_

If you did not complete high school, do you have a high school equivalency diploma?

( ) YES ( ) NO Date Received: \_\_\_\_\_

Circle number of years of education past high school 1 2 3 4 5 6 7

Name & Location of School/College	Degree Received	Specialty	Minor	Dates Attended	Hours

Please describe any special skills related to child care: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please describe any volunteer work or other experiences related to child care: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## WORK HISTORY

Starting with your most recent job, describe all paid and military positions. Use additional page if necessary.

EMPLOYER: \_\_\_\_\_ PHONE: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Type of Business: \_\_\_\_\_

Job Title: \_\_\_\_\_ Employment Dates: From \_\_\_\_\_ To \_\_\_\_\_

( ) Full Time ( ) Part Time

Job Duties/Description: \_\_\_\_\_

\_\_\_\_\_

May we contact employer for a reference?  Yes  No

EMPLOYER: \_\_\_\_\_ PHONE: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Type of Business: \_\_\_\_\_

Job Title: \_\_\_\_\_ Employment Dates: From \_\_\_\_\_ To \_\_\_\_\_

( ) Full Time ( ) Part Time

Job Duties/Description: \_\_\_\_\_

\_\_\_\_\_

May we contact employer for a reference?  Yes  No

